

## **PracticeWorks - Adding TX Codes For smile.com.au**

Smile is a dental plan that offers Smile members' savings off their treatment when visiting a participating practice. It is a subscription service for both practice and patients that guarantees a minimum saving of 15% every time you visit the dentist.

Smile uses a set fee level for specific treatment items to ensure the patient is given reduced fees. Smile has three main rules when it comes to practices setting up the fee schedule.

1. Charge fees in accordance with the Smile Fee Schedule UNLESS items 2 or 3 (below) apply.
2. If the usual practice fee is LESS than the Benchmark Fee simply charge 15% off the usual practice fee.
3. If the dental item number is NOT listed in the Smile Fee Schedule simply charge 15% off the usual practice fee.

This document will give you step by step instruction on how to setup the Smile Fee Schedule in PracticeWorks.

### Click **Lists > Transaction Codes**

Abbrev	Code #	Description	Fee 1	Fee 2	Fee 3
D011	011	Comprehensive oral exam	\$55.00	\$0.00	\$0.00
D012	012	Periodic oral exam	\$52.00	\$0.00	\$0.00
D013	013	Oral examination limited	\$50.00	\$0.00	\$0.00
D014	014	Consultation	\$50.00	\$0.00	\$0.00
D015	015	Consultation - extended	\$60.00	\$0.00	\$0.00
D016	016	Consultation by referral	\$0.00	\$0.00	\$0.00
D017	017	Consult by referral extnd	\$0.00	\$0.00	\$0.00
D019	019	Letter of referral	\$0.00	\$0.00	\$0.00
D022	022	Intraoral x-ray per exp	\$40.00	\$0.00	\$0.00
D022/2	022	Intraoral x-ray subsq exp	\$40.00	\$0.00	\$0.00
D031	031	Extraoral radiograph	\$40.00	\$0.00	\$0.00
D033	033	Lateral radiograph	\$0.00	\$0.00	\$0.00
D035	035	TMJ Radiograph-single	\$0.00	\$0.00	\$0.00
D036	036	Cephalometric radiograph	\$0.00	\$0.00	\$0.00

Find: \_\_\_\_\_

Ledger codes to display: ADA dental codes displayed: ADA-10

Dental codes   
  Insurance payment codes   
  Comments  
 Patient payment codes   
  Adjustment codes   
  Automatic   
 Show inactive codes



Carestream Dental Pty Ltd  
 Suite G02 - Ground Floor, 18-20 Orion Rd  
 Lane Cove West NSW 2066  
 Australia

**Click Add**

Enter **Abbreviation** – e.g. **D011S** (Your Normal Fee should typically have an Abbreviation of **D011**)

Enter **Insurance Code** - the ADA 3 digit Insurance Code e.g. **011**

Enter **Description** - ADA description of procedure e.g. **Comp. oral exam-Smile** (**NOTE:**  
*There is a character limit of 25 characters, including spaces*)

Select **TX class** - Treatment Class required for reporting

Select **Tooth number entry** e.g. “**Required**” - if procedure is tooth specific

Select **Quadrant entry** e.g. “**Required**” – if procedure is quadrant specific

Enter Minimum & Maximum surfaces - if procedure is surface specific e.g. for a 531 with **Minimum # = 1 & Maximum # = 1** or for a 533 with **Minimum # = 3 & Maximum # = 3**

Tick **Reset patient recall** - if the Item needs to be used as a Recall Trigger for the Recall System

Enter **Fee Schedule information** - your fee charged for procedure

Tollfree (Aust) 1800 223 603  
 Tollfree (NZ) 0800 508 744  
 Tel +61 (2) 9919 4500  
 Fax +61 (2) 9919 4544